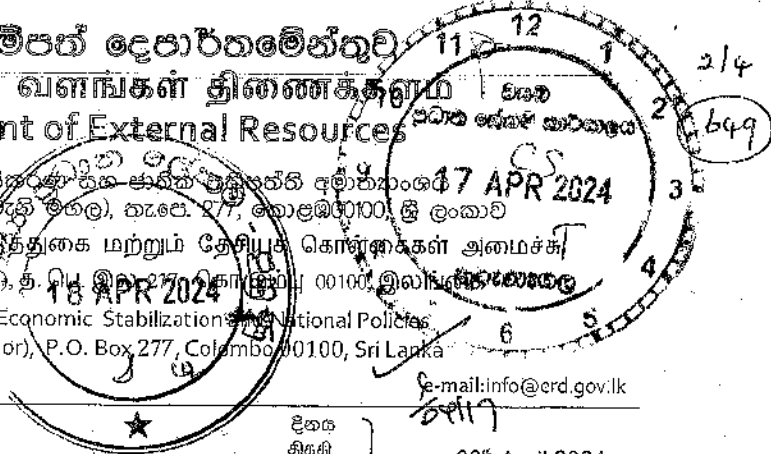




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வெளிநாட்டு வளங்கள் திணைக்களம்  
Department of External Resources

இதற்கு, கார்ப்பீக சர்வீஸ்களை சீக்கிரத்தில் அளிக்கப்படுகின்ற  
கொல்கத்தை கார்ப்பீக (3<sup>rd</sup> பிளா), த.ப.பெ. 277, கொழும்பு 00100, சி. இலங்கை  
නීති, පොරුණාතාර උතුරු පිටුපස මහලයේ පිහිටි පිටුපස කොමසාරිස්  
සේයාලය (3<sup>වන</sup> මාල), ත. ප. ප. 277, කොළඹ 00100, ශ්‍රී ලංකාව  
Ministry of Finance, Economic Stabilization and National Policies  
The Secretariat (3<sup>rd</sup> Floor), P.O. Box 277, Colombo 00100, Sri Lanka



Web Site: www.erd.gov.lk

මගේ අංකය  
எனது இல  
My No

TA/JICA/S/10/24

ඔබේ අංකය  
உமது இல  
Your No

දිනය  
திகதி  
Date

E-mail: info@erd.gov.lk

08<sup>th</sup> April 2024

Secretary / Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government  
Secretary / Ministry of Health

Attn: Officer In-charge of Foreign Trainings

Dear Sir,

**JICA Knowledge Co-Creation Program: Hospital Management (A) (Online & In Japan)**  
**Online Program Period from 19<sup>th</sup> August 2024 to 23<sup>rd</sup> August 2024**  
**Course Period in Japan from 25<sup>th</sup> August 2024 to 27<sup>th</sup> September 2024**

This has reference to the above training programme offered by the Japan International Cooperation Agency (JICA) for the eligible Government officials of Sri Lanka. The Application Form can be downloaded from the website at the External Resources Department (ERD).

We would highly appreciate, if necessary action can be taken to send suitable nominations from the relevant institutions under the purview of your ministry for the above program. Each of the nominees has to submit two sets of applications along with the following documents;

1. Nomination letter of the line ministry
2. For each of the nominee; two sets of duly filled Application Form for "JICA Knowledge Co-Creation Programme" – New official Application Form can be downloaded from ERD public website ([www.erd.gov.lk](http://www.erd.gov.lk)). Please note that hand written applications will not be accepted.
3. Copy of the Nominee's English Score Sheet, if available (e.g. TOEFL, TOEIC, IELTS)
4. Copy of the Passport (if available)
5. Job Report: to be submitted with the application form. Fill in Annex VI. of this General Information
6. Duly filled ERD Form (Available at ERD public website, [www.erd.gov.lk](http://www.erd.gov.lk))

Please note that only the duly completed applications received by ERD before 2.00 p.m. on 07<sup>th</sup> June 2024, with the line ministry covering letter and other relevant documents as stipulated above, will be processed.

Further, we wish to inform you that officials already trained under a JICA programme will not be qualified for another JICA training programme within five (5) years of such training.

Your early response in this regard is highly appreciated

Yours faithfully

W.D.R. Gishantha  
Director/ Technical Assistance  
for Director General

Copies to:

- Chief Secretaries, All Provincial Councils } Pl. send nominations with recommendations of the relevant
- Director, Division of International Health } line Ministry.

*AS/DO  
Please inform relevant officials (Min of Health) and take necessary actions to join persons to the program  
-es  
DL  
08/04/2024*